

# grants for artists with disabilities

A Disability and the Arts Inclusion Initiative (DAII)

## support material

Support material is information you give the Department of Culture and the Arts in addition to your application to increase the panel's understanding of your project. You must hand in support material with your application by the due date, 30 January 2009.

### **! Important - your support materials must:**

- Be easy to read
- Match your project
- Keep to the limits and rules written below, and
- Be copies, not originals.

### **Provide samples of your artwork from the last three years including one of the following:**

- Up to five minutes of video material on VHS or DVD
- Up to five minutes of audio material on CD
- Up to ten pages of the proposed text in draft form
- Up to five pages or equivalent of a website or interactive work (please present on CDROM or DVD and include a planned navigation path for assessment - all CDROMs and DVDs must be playable on a PC), or
- Up to 10 images in TIFF, GIF or JPEG format. Each image should have a title, date of creation, medium, artist and dimensions. Slides are not accepted.

If your project involves more than one artform, then your support material should include examples of all of them.

### **Important support material to show partnerships and good planning:**

- One page biography or CVs of artists and organisation profiles. Where a group of artists is involved, please also include a one-page summary of all participating artists. Focus on the skills required to deliver the project – eg. skills, experience, interest in working with artists with disabilities
- Letters or emails confirming people involved in your project including venue/s, other collaborators, funding agencies etc.
- A record of meetings you have had if your project includes Indigenous people or content.
- Quotes for services (eg airfares, access requirements, and materials) that you are asking the Department to pay for.

## Other recommended support material

You may also want to include:

- A clear business plan, up to three pages
- information on skills you will develop if you are applying for a mentoring application (one page)
- A clear marketing strategy, up to three pages
- Up to three letters, faxes or emails of support
- Notes about your budget, up to three pages
- Up to one page of reasons for the selection of artists where this selection is to take place after receipt of funding
- Reviews, testimonials or audience feedback, up to three pages.

## Writing applicants must also include:

- Up to two extracts of published or unpublished, typed manuscripts (each extract should be no more than five pages, as well as the proposed text), and
- A letter of interest from a publisher

## Visual Arts and Crafts applicants must also include:

- A curatorial synopsis for group exhibitions (if applicable).

## Performing Arts applicants must also include:

- A copy of the play to be performed (if available) and relevant permissions.
- Directors notes, describing their creative approach to the project (up to two pages in length where applicable).

## Fashion Applications can include:

- A track record of your business, including sales figures from your previous collection, stockists details or other market research.

All written support material must be presented as A4 unbound additions to your application.

## Contact the DAII Officer for more information



**Telephone  
Freecall**

(08) 9224 7362  
(Country WA callers only) 1800 199 090



**Email**

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